



CHURCHFIELDS PRIMARY SCHOOL



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Executive Headteacher: Mrs L Jackson B. Soc. Sc (Hons)

Headteacher: Mrs D Beardsmore BA (Hons)

"Be the best you can be"

Outstanding across all four areas, Ofsted: July 2015

31st October 2016

Dear Parent and Carers,

We hope you had a good half term break. This half term in school is very busy and we will be sending out dates of events and details as they approach.

One really important task for you as parents during this half term is to apply for a primary school place for your child. Your child attending Churchfields Nursery **does not** mean they will automatically get a place for Reception. You will need to complete an application form which will be available from 1st November. Details and the application form can be found on www.staffordshire.gov.uk or by following this link

<https://www.staffordshire.gov.uk/education/schoolsandcolleges/admissions/primary/Application/application.aspx>

If you need any further help with your application please ask at the school office. Please note that the office **do not** have the application forms.

Thank you for your continued support.

Yours sincerely,

Mrs Mawdsley
Key Stage Leader